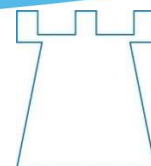


2021

# Annual Safeguarding Report to Governors



SHERIFF HUTTON PRIMARY SCHOOL

**Purpose of the document:**

'Governing bodies and proprietors (unless otherwise stated, includes management committees) must ensure that they comply with their duties under legislation. They must have regard to this guidance, ensuring that policies, procedures and training in their schools or colleges are effective and comply with the law at all times.' Keeping Children Safe in Education (DfE) 2020

*Section 175 of the Education Act 2002 requires governing bodies of maintained schools and further education colleges (including sixth form colleges) in relation to their functions relating to the conduct of the school or the institution to make arrangements for ensuring that such functions are exercised with a view to safeguarding and promoting the welfare of children who are either pupils at the school or who are students under 18 years of age attending the further education institution.*

'Inspectors should consider how well leaders and managers ...have created a culture of vigilance where children's and learners' welfare are promoted and where timely and appropriate safeguarding action is taken for children or learners who need extra help or who may be suffering or likely to suffer harm 'Inspecting safeguarding in early years, education and skills settings' Ofsted 2019

A copy of this completed annual report should be shared in Part Two of a full Governing Body meeting.

**Name of School:** Sheriff Hutton Primary School

**Date:** September 2021

**Report is for the academic year:** 2020-2021

Report author	Bev Stell
Name of Head Teacher	Bev Stell
Name of Designated Safeguarding Lead (DSL)	Bev Stell
Name of Lead for the Prevent Duty (under the Counter-Terrorism and Security Act 2015) if different from above.	Bev Stell
Deputy Designated Safeguarding Lead(s) (if applicable)	Jon Fewlass
Name of Nominated Child Protection Governor(s)	Andrea Pitman
Name of Children Looked After, (and previously Looked After Children) Designated Teacher	Julie Bartlett

## **WHOLE SCHOOL SAFEGUARDING ISSUES:**

### **1. Summary of safeguarding training undertaken by school staff**

Reference: North Yorkshire Child Protection Policy, Appendix U Staff Induction and Training. This policy has been adopted by the school.

School governors and proprietors are responsible for ensuring that staff are competent to carry out their responsibilities for safeguarding and promoting the welfare of children and creating an environment where they feel able and are supported in their safeguarding role.

Schools should, through training needs analysis, determine what level of training individual staff will require, depending on their roles and responsibilities.

Staff must be able to:

- understand the policy and procedures
- understand individual staff responsibilities to ensure that concerns for the safety of a child are effectively addressed
- identify signs of possible abuse and neglect at the earliest opportunity
- be aware of and understand their role in the early help process
- respond to concerns in a timely and appropriate way
- communicate appropriately with children
- understand the role of the DSL
- be aware of external avenues for notifying concerns including the use of escalation and whistle-blowing procedures
- comply with record-keeping requirements
- recognise grooming behaviour by adults including inappropriate sexual comments; excessive one-to-one attention or inappropriate sharing of images
- recognise normal and concerning sexual behaviours of children
- have up to date knowledge of safeguarding issues
- understand the requirements of the Prevent duty on protecting children from radicalisation and understand how to respond in an emergency situation in school, such as a knife attack or terrorist threat
- recognise the unique risks associated with on line safety
- recognise the additional risks that children with SEN and disabilities face online
- understand the safeguarding response to children who go missing from education

In addition to the training at induction, staff training should be regularly updated.

All staff should also receive regular safeguarding and child protection updates (for example via email, e-bulletins, staff meetings) as required, and at least annually, to provide them with the relevant skills and knowledge to safeguard children effectively.

### **DSL Training**

The designated safeguarding lead and any deputies should undergo training to provide them with the knowledge and skills to carry out the role. The training should be updated every two years.

In addition to their formal training, their knowledge and skills should be updated (for example via e-bulletins, meeting with other DSLs, or taking time to read and digest safeguarding developments), at regular intervals and at least annually to keep up with any developments relevant to their role.

## Child Protection Training Resources

Training for DSLs and staff can be accessed via North Yorkshire Education Services, or any other suitable alternative provider/s.

The **Comprehensive Child Protection Pathway Course** CCPP is an NYCC course for DSLs who may be invited to child protection conferences. This and other courses are available on [NYES](#) or [here](#) through NYSCP.

NSPCC Courses can be accessed [here](#)

## School Governors

In addition to undertaking safeguarding and child protection training, should also undertake training to ensure they are familiar with their responsibilities for the management of safeguarding as detailed in part two of KCSIE 2020.

## Online Safety

Training is available from NYCC Education and Skills team [here](#)

[Female Genital Mutilation training](#)

[Domestic Abuse Basic Awareness training](#)

[Forced Marriage Guidance](#)

[Introduction to Prevent E-Learning](#)

[Action Counters Terrorism \(ACT\) Awareness Training](#)

[Managing Sexualised Behaviour in Schools](#)

[Suicide Prevention](#)

Safeguarding Team	Number	Date Of Training	Title and Method of training	Course Provider (if applicable)
DSL / Head Teacher	1	June 2021 June 2021 Jan 2019 Oct 2019 Jan 2020 Oct 2020	Comprehensive Pathway (CCPP) Safeguarding Practice Group Comprehensive Pathway (CCPP) Safeguarding Update (face to face) Safeguarding Update (face to face) Safeguarding Update (Virtual)	NYCC
Deputy DSL(s)	1	June 2021 June 2021 Jan 2019 Oct 2020	Comprehensive Pathway (CCPP) Safeguarding Practice Group Comprehensive Pathway (CCPP) Safeguarding Update (Virtual)	NYCC
Designated teacher CLA	1	Jan 2020	Designated Teacher for LAC	NYCC
<b>Other Staff</b>				
Teaching staff	4	Sept 2021	NYCC Safeguarding Children Basic Awareness, online.	NYCC
Teaching assistants	8	Sept 2021	NYCC Safeguarding Children Basic Awareness, online.	NYCC
Midday supervisors	2	Sept 2021	Child Protection Policy, email updates	

Administrative staff	1	Sept 2021	NYCC Safeguarding Children Basic Awareness, online.	NYCC
Caretaking and cleaning staff	1	Sept 2021	Child Protection Policy	
Technicians	0			
Volunteers	2	On induction	Child Protection Policy	
Governing Body	10	Sept 2021	NYCC Safeguarding Children Basic Awareness, online.	NYCC

Further reference: School training records

## 2. Safeguarding induction and training of new staff (including temporary staff) and volunteers, including school safeguarding policies and procedures

### Induction

All staff (including temporary staff, school governors and volunteers) are provided with the school's child protection policy, the behaviour policy, the staff behaviour policy (code of conduct), information on the safeguarding response of children who go missing from education and informed of school's child protection arrangements including the role and identity of the DSL and any deputies.

They should undergo safeguarding and child protection training (including on line safety).

All staff should read and understand at least part one of Keeping Children Safe in Education 2020 and all leaders and staff who work directly with children should read Annex A of Keeping Children Safe in Education 2020.

Safeguarding Children: Online Learning Child Protection Basic Awareness Package can be accessed via the NYSCP site [here](#). This training is free to access for all schools.

Role	Number	Date of safeguarding induction	Safeguarding induction, including policies and procedures given (yes/no)	Date of safeguarding children training
Teachers	6	Annual safeguarding update	Yes	Sept 2021
Support Staff	8	Annual safeguarding update	Yes	Sept 2021
Volunteers	4		Yes	
Governors	10	Annual safeguarding update	Yes	

\*All staff should be aware of systems within their school or college which support safeguarding and these should be explained to them as part of staff induction. This should include:

- the child protection policy;
- the behaviour policy;
- the staff behaviour policy (sometimes called a code of conduct);
- the safeguarding response to children who go missing from education; and
- the role of the designated safeguarding lead (including the identity of the designated safeguarding lead and any deputies). " DfE KCSiE 2020

Ref North Yorkshire Child Protection Policy Appendix T Safer Working Practice

**3. Safer Recruitment training undertaken and completed by at least one member of the recruitment panel:**

Reference: North Yorkshire Child Protection Policy Appendix S Safer Recruitment and Selection

Training is available as follows:

- Accredited face to face training for individuals or groups of schools through [North Yorkshire Education Services](#)
- [NSPCC on line and face to face training](#)

Head Teacher Bev Stell                      Date: October 2019

Governor: Margaret Fisher                  Date:

Governor: Andrea Pitman                  Date: June 2011

Other: Sally Bellwood                        Date: June 2019

**4. Policies and other documents relating to safeguarding**

Safeguarding policies and procedures	Yes/No	Last review date	Date shared with school staff	Next review date *	Approval delegated to *
(S) Statutory					
Alternative Provision	No				
Anti-bullying (S)	Yes	June 2021	June 2021	June 2022	
Attendance ( <i>including missing children</i> )	Yes	Sept 2021	Nov 2021	Sept 2023	
Behaviour ( <i>including behaviour principles written statement, use of reasonable force and restraint - physical intervention</i> ) (S)	Yes	Sept 2018	Sept 2021	Sept 2023	
Central record of recruitment and vetting checks (S) ( including single central record and well managed staff files)	Yes	On going			
Child protection policy and procedures (S) ( <i>including management</i>	Yes	Oct 2020	Oct 2021	Oct 2022 Annually reviewed.	Full Gov Body

<i>of allegations)</i>					
Children Looked After and Previously Looked After (S)	Yes	Oct 2021	Oct 2021	Oct 2022	
Children with health needs who cannot attend school (S)					
Complaints (S)	Yes	June 2019	June 2019	June 2022	Full Gov Body
Drugs and substance misuse					
Educational Visits	Yes	Nov 2021	Nov 2021	Nov 2023	Full Gov Body
Emergency procedures, including lock-down and invacuation	Yes	Nov 2018	Nov 2018	Nov 2021	H&S Committee
Equality information and objectives (S)	Yes	Sept 2019	Oct 2019	Sept 2022	Full Gov Body
Exclusion (S)	Yes	Sept 2021	Oct 2021	Sept 2023	
First Aid (S)	Yes	Sept 2021	Oct 2021	Sept 2023	
Health and safety ( <i>including school security, risk assessments, premises management, road safety information</i> ) (S)	Yes	April 2021	May 2021	April 2022	H&S Committee
ICT including online safety, acceptable use	Yes	Sept 2021	Oct 2021	Sept 2022	Full Gov Body
Intimate care	Yes	June 2021	June 2021	June 2023	H&S Committee
Management of allegations against staff and confidential reporting process (S)	Yes	Sept 2018	Sept 2018	Sept 2021	
PSHE Curriculum on school website (S)	Yes	Feb 2022	Feb 2022	Sept 2023	
Radicalisation and extremist behaviour <i>NB It is not a requirement to have a separate policy for radicalisation and extremism – this can be integrated into existing school policies for example Child Protection Policy</i>	Part of CP Policy				
Recruitment and selection	Yes				
Safeguarding statement on school website	Yes	Sept 2021	Sept 2021	Sept 2022	
Relationships and Sex Education (S)	Yes	Sept 2021	Sept 2021	July 2022	Full Gov Body
Inclusion policy SEN information report (S)	Yes				
Supporting pupils with medical conditions (S)	Yes	July 2021	Oct 2021	July 2023	

Staff behaviour policy (code of conduct) (S)	Yes	Oct 2019	Oct 2019	Oct 2022	
Whistle blowing	Yes				
Work placements	No				

\* see DfE guidance which covers how often each policy must be reviewed and shows the level of approval required, where this is prescribed in regulations.

<https://www.gov.uk/government/publications/statutory-policies-for-schools>

Is a record maintained to evidence that all staff/volunteers have been made aware of the above policies and how to access them? Yes

Who is responsible for maintaining that record?

Name: Bev Stell

Role: DSL / Headteacher

**5. Has the North Yorkshire Safeguarding Children Partnership School Safeguarding Audit been reviewed/completed for this academic year? Awaiting the audit.**

NB The audit is conducted by the NYSCP on a two-year cycle. However, schools are advised to review the audit annually internally. The last audit was released by the NYSCP November 2020 for return to NYSCP March 2021. The next audit will be released by the NYSCP November 2022 for return to NYSCP March 2023.

Progress made on areas requiring action as identified in audit (continue overleaf).	Actions still outstanding including how, when and by whom these will be addressed.
	Some policies to be updated as they were delayed.
	Review North Yorkshire monitoring system SNAP
	Review smoke-free policy
Additional comments: Covid has had a significant impact on safeguarding.	

Who was involved in the completion of the audit?

Name: Bev Stell

Role: DSL / Headteacher

Name: Andrea Pitman

Role: Safeguarding Governor

Date when last audit return was ratified by the governing body

**6. Is safeguarding a standing agenda item at all governing body meetings? Yes**



**INDIVIDUAL CASEWORK SAFEGUARDING ISSUES:**

*NB due to the sensitive nature of safeguarding information it is essential to maintain confidentiality, as the information shared in this report could lead to the identification of individuals. Governors should not have information about individual safeguarding cases, unless fulfilling disciplinary functions, therefore names and specific circumstances cannot be shared.*

7.

Total number of referrals made to Children’s Social Care.	0
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Note: The designated safeguarding lead should maintain:

- A list of referrals made to the designated safeguarding lead for safeguarding in the school and those that were subsequently referred to the local authority, along with brief details of the resolution
- A list of all pupils who are open cases to children’s services/social care and for whom there is a multi-agency plan

**8. School participation in child protection conference process**

This should include any child protection conferences which were attended ‘virtually’ during the Covid -19 pandemic

Number of child protection initial and review conferences held	Number attended	Number of reports submitted	Number of core group meetings held	Number attended
2	2	2	1	1

9.

Number of Pupils with a Child Protection Plan	1
Number of Pupils with a Children in Need Plan	0
Number of Early Help Assessments	5
Number of Children Looked After and Previously Looked After	5
No. of privately fostered children in school	0
No. of children reported to LA as “Missing from Education”	3
Number of bullying incidents dealt with and recorded	0
Number of incidents of sexual harassment or sexual violence	0
Number of hate incidents reported to the local authority relating to equalities (e.g. discrimination, harassment in relation to gender, sexual orientation, faith, disability, ethnicity)	0
Number of Allegations made against Staff	0
Were North Yorkshire Safeguarding Children Partnership Procedures complied with for each allegation made against staff?	Yes

**10. Other comments on safeguarding issues**

**Comments**

**Signed *Beverley A Stell***

**Date September 2021**

**Job title Headteacher/ DSL**

**Date approved by the Governing Body or Management Committee**

Signed *Margaret Fisher*  
Chair

Date

Signed *Beverley A Stell*  
Head Teacher

Date